

Purpose

This application has been developed to help work site parties apply for an approval under the *Occupational Health and Safety (OHS) Act*, Regulations or Code. A Director may request additional information when reviewing the application. Complete all applicable fields. For more information, please see the Applying for an OHS acceptance or approval bulletin.

Application Date		Date Received	
Approval Type:			

Section 1. Information on Application

Applicant Name		Organization	
Mailing Address (include city and postal code)			
Phone Number		Email address	
Are you applying on behalf of	Your organization (never a group)	Another work site party or parties (may be a group)*	
<p><i>*If applying on behalf of another party or parties, attach proof of authority to act on behalf of all parties and work site(s) to which the approval will be issued</i></p>			

Section 2. Information about the work site(s) and work site party or parties to which the approval will be issued **If more than one, attach another sheet*

Is the application for approval as a training agency or for a training course?	Yes No <i>*If yes, go to Section 3 of the application, otherwise continue below</i>
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Legal Name			
Operating Name			
WCB Account Number			
WCB Industry Code			
Does the approval concern mobile equipment? <i>*Mobile equipment will be used on more than one work site and does not have a regular or fixed work site where it is normally used</i>	Yes No		
Is the application for a group approval? <i>*A group approval is issued to a group of employers or other work site parties</i>	Yes No		

Section 3. OHS legislation

Applicable OHS legislation	OHS Act		OHS Regulation		OHS Code	
	Part		Section		Subsection (if applicable)	

Section 4. Details of approval request	
What is the approval for? <i>*Attach any applicable supporting documentation (e.g. manuals, technical specifications, studies, correspondence)</i>	
Rationale for request	
Duration of approval requested <i>*Must not be longer than 5 years</i>	
Section 5. Details of consultation (Optional)	
List parties consulted	
Date(s) of consultation	
Describe how the consultation was done. <i>*Attach any supporting documentation (e.g. minutes of joint work site health and safety committee meetings where the application was discussed)</i>	
Summarize the results of consultation, whether any concerns were raised, and how these concerns were/are to be addressed	
Section 6. List supporting documentation attached <i>*Supporting documentation may include a hazard assessment, technical report, drawings/photographs, professional engineer's certificate, course content, first aid quality management plan, etc.</i>	

Submit the completed application and supporting documentation to:

For all non-mining related requests:

Specialized Professional Services
8th Floor, Labour Building
10808 - 99 Avenue NW
Edmonton AB T5K 0G5
or
email: lbr.ohsaccept@gov.ab.ca

For mining related requests:

Director of Inspections for Mining
J.G. O'Donoghue Building
Main Floor, 7000 – 113 Street
Edmonton AB T6H 5T6
or
email: lbr.ohsmining@gov.ab.ca

This document, including all attachments and supporting material, must be posted at the work site and remain posted until the decision on the requested acceptance is received by the applicant as required by s.55(8) *Occupational Health and Safety Act*. The applicant must also provide a copy to the joint work site health and safety committee or health and safety representative, if one exists. This document, including all attachments and supporting material, is subject to disclosure to all parties involved in the acceptance application consultation under s.55(10) of the *Occupational Health and Safety Act*. Further, this document, including all attachments and supporting material, may be subject to disclosure under the *Freedom of Information Protection of Privacy (FOIP) Act*.

Personal information you provide to Occupational Health and Safety (OHS), Alberta Labour is collected under the authorization of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is managed in accordance with Part 2 of the FOIP Act. Personal information will be used by OHS for the purpose of administering the OHS program including processing of applications for acceptance under the Occupational Health and Safety (OHS) Regulations or Code. Personal information will not be used or disclosed for any other purpose than stated, without written consent or unless required or authorized to do so by law. If you have any questions about this program, please contact the OHS program at 1-866-415-8690.